

## **MINUTES OF MEETING**

### **TOWN OF LINCOLN PUBLIC LIBRARY**

### **BOARD OF TRUSTEES**

**February 22, 2005**

#### **CALL TO ORDER:**

**Chairman Karen Quinn called the meeting to order at 5:35 PM.**

#### **PRESENT:**

**Karen Quinn, Chairman; Dean Voyer, Vice Chairman, and Denise Blais and Kristine Donabedian, Trustees. Also in attendance was Becky Boragine, Library Director.**

#### **ABSENT:**

**Diane Walsh, excused.**

#### **APPROVAL OF MINUTES:**

**The Minutes of the January 25, 2005, meeting were reviewed. A motion to approve the Minutes as presented was made by Mr. Voyer and seconded by Ms. Blais. The motion was approved unanimously.**

#### **DIRECTOR'S REPORT:**

**Ms. Boragine reported that more programming, such as computer classes and story hours, have been scheduled this month. Circulation rates appear to be declining, but the Director was unsure of the cause.**

**Ms. Boragine indicated that the Library had received a check in the amount of \$400 payable to the "Lincoln Library staff" from a patron, who indicated that the money was a token of appreciation and was to be distributed to the staff. After discussion, the Trustees agreed that the check could not be accepted on behalf of the staff.**

#### **FINANCIAL REPORT:**

**Because of the Treasurer's absence, there was no report of account balances.**

**A motion that all invoices being presented for payment by the Town of Lincoln are accurate and are to be paid from their respective accounts was made by Mr. Voyer and seconded by Ms. Blais. The motion was approved unanimously.**

**The Chairman was reimbursed \$50 for the purchase of a gift certificate as approved at the January meeting.**

**The Library Director requested a check be made payable to the R.I. Zoological Society in the amount of \$195 as payment for the Zoomobile visit during April.**

#### **UNFINISHED BUSINESS:**

**Ms. Boragine reported that she received a letter from Ron Coia indicating that the union elects to extend the Collective Bargaining**

**Agreement and begin negotiations. Karen Quinn agreed to reply to the letter and set a time to meet.**

**MINUTES OF MEETING  
TOWN OF LINCOLN PUBLIC LIBRARY  
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**Page 2**

**Ms. Boragine distributed a draft of a letter to be sent to various groups presently using the Library Meeting Room limiting their usage to after 12:00 Noon. After discussion, the Trustees approved the draft.**

**Ms. Boragine reported that Town Administrator Sue Sheppard presented the Town's budget to the Budget Board without increasing the salary line item because of upcoming contract negotiations with various unions. However, a 4 percent increase was included to cover raises and longevity.**

**NEW BUSINESS:**

**Ms. Boragine disclosed that she recently attempted to have vehicles belonging to bus monitors and high school students prohibited from parking in the Library parking lot because there is very little parking during the day for patrons. However, since there is currently no law prohibiting their parking in the lot, the Lincoln Police Department**

cannot ticket or tow the cars. Therefore, the Trustees would have to request a Town ordinance be established to designate the Library parking lot for patrons only through the Public Works Department.

Ms. Boragine announced that Diane Dexter and Melanie Ruggieri will attend the 2005 ALA Conference scheduled for June in Chicago. The Library Director agreed to present projected costs for transportation, hotel and conference fees for approval at the March meeting.

Ms. Boragine recommended approval of a conference fee in the amount of \$45 for a staff member who is on the NELA Conference committee. After discussion, the Trustees also authorized a one-night hotel reservation for the employee the evening before the conference.

#### **ANNOUNCEMENTS AND REMINDERS:**

Ms. Boragine reviewed several upcoming programs for children, teens and adults.

#### **ADJOURNMENT:**

There being no further business, a motion was made by Ms. Blais and seconded by

Mr. Voyer to adjourn the meeting at 6:20 PM. The motion was approved unanimously.

**Respectfully submitted,**

**Patricia A. Martins**  
**Board Secretary**